Returning your Technotrash Can

Please follow the steps below to return your Technotrash Can for recycling.

You will need:
- Packing tape
- GreenDisk supplied shipping label
- Scale
- Packing materials

1. Prepare the Technotrash Can for shipping
- Place all printer cartridges in a sealed bag to prevent spilling.
- Review the procedures for packing batteries.
    - http://www.greendisk.com/batteries.pdf
    - Do not include single use batteries. Only **rechargeable batteries** can be included.
- Undo all 4 flaps on the top.
- Add packing materials to minimize movement during shipping. The plastic bag that was used to ship the Technotrash Can or crumpled newspaper work well.
- Fold the two small side flaps into the opening.
- Fold in the back flap.
- Fold in the remaining flap with the GreenDisk name.
- Tape over all edges of both the top and the bottom.

2. Print your FedEx label
- Find the token number on the back of your Technotrash Can.
- Weigh the Technotrash Can. We recommend using a bathroom scale.
- Complete the form online http://www.greendisk.com/gdsite/pickup.aspx.
- You will receive an email with your shipping label **which must be used within 10 days**.
- Tape your label to the back of the Technotrash Can in the square box that says **"Put Label Here"**.

3. Schedule a FedEx pickup:
Call FedEx to schedule a pickup. The Technotrash Can with label can also be dropped off at any FedEx location.

- Dial FedEx **1-800-463-3339**.
- When the automated phone system asks the first question - **dial '0'** on your phone.
- The system will then ask if you are calling, say **'Ship a package'**.
- When the asked if you your request involves a location from outside of the US, **say 'No'**
- A FedEx agent will then come on the line to help with scheduling your pickup.

For any questions, contact GreenDisk Customer Service with your order number at customerservice@greendisk.com or 800-305-3475.